

software solutions

product



description

TimeTools™ is an inexpensive Internet-delivered and hosted Time Collection and Management System. Once an employee has entered their time with an easy-to-use graphical calendar interface, the record is securely stored in a MySQL database behind a firewall at our data center. The records are backed up daily and available 24/7 to all administrative staff. Time can be entered from work, home, or any internet connected computer. There is no software or hardware investment and your organization can be up and running almost overnight.

user features

ADMINISTRATOR, SUPERVISOR AND PAYROLL

Add, Edit, Remove:

- Time Categories
- Departments
- Locations
- Users and Passwords
- Projects
- Special Dates
- Pay Period and Start Day for Period
- Miscellaneous Information Fields

Supervisor can:

- Approve or reject submitted time by employees prior to sending to payroll staff.
- Ability to lock and unlock time records

Reports Options:

- Query, Sort, View, Print and Export Data for use with your existing payroll system.
- Sort by Period, Project, Time Category, Department, Location, or User.
- Ability to unlock time records

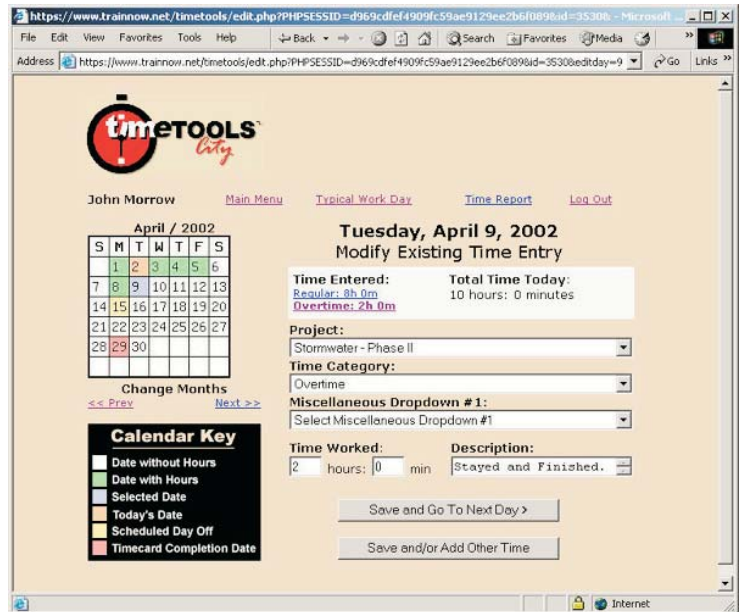
EMPLOYEES

Setup Typical Work Day Profile

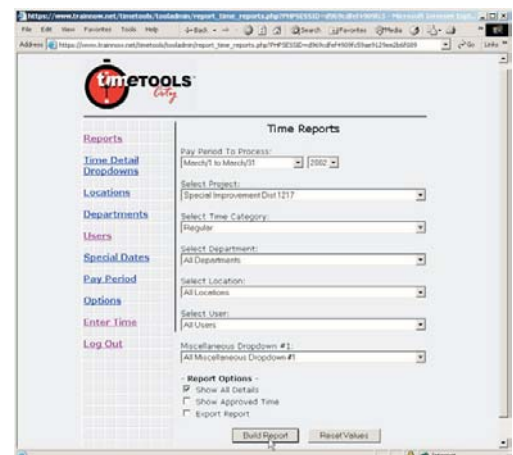
- Typical Hours Worked
- Typical Project
- Typical Time Category

Add, Edit, Remove, or View hours worked

- Directly Enter Time with an easy-to-use graphical Calendar Format
- Enter Description of hours worked if needed



Actual Screens



For more information contact your authorized TrainNow.net Representative or TrainNow.net 1-888-567-8212 www.trainnow.net